



**918 Review - PRINCIPAL APPLICANT**

[www.uscis.gov](http://www.uscis.gov)

revised 01/2019

\_\_\_\_\_ 2 Passport style photos

**Form G-28**

\_\_\_\_\_ Matter no written on the corner (makes filing/scanning easier)

\_\_\_\_\_ **G28**, 2 signatures, Applicant and Attorney

\_\_\_\_\_ **G28**, 2 signatures, Petitioner and Attorney

\_\_\_\_\_ Address on form G-28 is not our address

**I-912 Fee Waiver or Money Order** (for I-192) \$930

\_\_\_\_\_ Form I912, or Money Order Payable to US Department of Homeland Security

\_\_\_\_\_ if submitting a fee waiver, include evidence of low income or public benefits

\_\_\_\_\_ Signatures, Applicant and Attorney and everyone listed as a derivative

**Form i-918**

\_\_\_\_\_ **Form I-918**, Page 1, mark an "x" on the G-28 box and make sure license # is 203376

\_\_\_\_\_ Confirm **Name** matches the Birth Certificate

\_\_\_\_\_ Confirm **DOB** matches the Birth Certificate

\_\_\_\_\_ **Original** I-918B - super important!!! Does signature match name on page one of the

Supplement B? be sure to print out the police report and declaration and exhibits if Officer did not return them.

\_\_\_\_\_ Address: if c is in custody; write custody address as safe mailing address

\_\_\_\_\_ Passport info entered if available (if no passport, make sure to state such in form I-192)

\_\_\_\_\_ # \_\_\_ list all entries and exits in the last 5 years; compare to declaration

\_\_\_\_\_ **Crimes:** page 3 : special attention to crimes; list all crimes; use extra sheets of paper if needed or use available criminal history chart.

\_\_\_\_\_ **Should include dispositions or order immediately**

Ask Attorneys for help if you need to, they are here to help

\_\_\_\_\_ fbi/doj report included

\_\_\_\_\_ **Public Charge:** n/a food stamps "yes" or "no"

\_\_\_\_\_ **Proceedings** p6 q17 : Include NTA, Removal order, BIA receipt, or 9th cir docket

\_\_\_\_\_ **Misrepresentation:** p6 q23 : – has the applicant ever lied to obtain benefits?

\_\_\_\_\_ **Family:** p7 q26 - All family member info included

\_\_\_\_\_ **Signatures** \_\_\_\_\_ 2 Signatures, Applicant and Attorney

**Form I-765**

- \_\_\_\_\_ **Form I-765**, 2 Signatures, Applicant and Attorney
- \_\_\_\_\_ Confirm **Name** and **Birth date** match the actual birth certificate
- \_\_\_\_\_ Category: (A) (19) for applicant and derivatives

**I-192 Waiver**

- \_\_\_\_\_ \$930 Money order or filing fee waiver (Form i-912)
- \_\_\_\_\_ Declaration for I-192
- \_\_\_\_\_ Page 3 Part 2 Additional Information
- \_\_\_\_\_ Form I -192 revision date 12/23/16

Inadmissibility reasons (include all that apply) if any are yes, a waiver must be included.

- Yes  No I am a non-immigrant without a valid passport
- Yes  No I am an alien present without being admitted.
- Yes  No I have resided in the United States illegally for over one year.
- Yes  No I have been arrested in the United States.
  
- Yes  No I have been unlawfully present for one year aggregate, left the US and re-entered or attempted to enter without being admitted.
- Yes  No I have been ORDERED removed from the United States
- Yes  No I have been PHYSICALLY removed from the United States
  
- Yes  No I have claimed to be a US Citizen
- Yes  No I have lied to obtain immigration benefits

**918 Supplement A - DERIVATIVE -**

\_\_\_\_\_ Is the principal including anyone else? Need supplement A, must be a separate form packet (meaning it's not enough to just name them on the I-918 to be included as derivatives)

See handout 806a for further instructions

- \_\_\_\_\_ \$930 filing fee for each derivative if here illegally or has accrued illegal presence
- \_\_\_\_\_ \$\_\_\_\_\_ New contract for each additional derivative (**NOT LESS THAN \$1500**)

**Final**

- \_\_\_\_\_ Send Via USPS/Fedex so we have a tracking #
- \_\_\_\_\_ Copy tracking # into Note in TM.
- \_\_\_\_\_ Scan the application onto the server